

ALCOA CITY SCHOOLS

If the weather outside is frightful...

Can the school contact you?

It's time to make sure all your phone numbers are up-to-date.

To prepare for the winter weather season,
we're checking our lists twice,
making sure each student has at least two phone numbers
in case schools are closed.

**Check and update your phone numbers in Skylert!
Directions on the back!**

**Make sure you don't miss "The Call,"
add 855-830-1957 Alcoa Skylert to your Contacts.**



**Missed calls from Skylert may be retrieved by calling
855-830-1957 and following the prompts.**

How to Update Phone Information in Skyward

1. Log into Skyward Family Access from <http://www.alcoaschools.net>.
2. Click on the Student Info Tab and then click on "Request Changes for."

Home | Ethnicity/Race | Calendar | Gradebook | Attendance | **Student Info** | Food Service | Schedule | Fee Management | Conferences | Report Card/Portfolio | Login History

Student Information
 Clement A. Bongiovanniscr
 School: scramblehome13058@scr36.com
 Home: Scramble12370@start.com
 Call: (555) 623-3885 (Zenia Bongiovanniscr)
 732 N Scramble avenue APT
 Scramble, WV 55555

Request Changes for Clement
 School (005)
 Principal: Rebecca Summittscr
 Grade: 02
 Status: Active (Full-time)
 Homeroom: HONA - Jessica Guardiolascr

View Clement's Families
 Gender: Male
 Age (Birthday): 8 (01/02/2010)
 Language: ENG
 Graduation Year: 2028
 Other ID: 3344
 Community Service: 0.00 Hours
 Work: (555) 458-5755

Emergency Contacts	Primary Phone	Second Phone	Third Phone	Employer's Phone	Home Email
Zenia B. Bongiovanniscr (MOTHER)	(555) 623-3885	(555) 458-5755 (Work)			
Edie C. Cochrumscr (AUNT)	(555) 640-3927				
Nalle J. Stenrudscr (FRIEND(S))	(555) 545-3357				
Patrina K. Tingaliscr (FRIEND(S))	(555) 066-3642				

3. Update phone numbers and click Save.

Family Information for Clement A. Bongiovanniscr

Family Options
 * Home Language: ENG

Guardian Number: 1
 Name: Zenia B Bongiovanniscr
 Custodial
 Relationship: MOTHER
 Employer:
 Home Email:

Primary Phone: (555) 623-3885 Ext:
 Confidential Long Distance
 Work: (555) 458-5755 Ext:

(*) Indicates a required field.

Save

How to Opt-in to Text Message Notifications

By providing text message numbers to Alcoa City Schools, message and data rates may apply. In other words, when you use our text message services, the only cost to you is whatever your wireless provider charges you to send and receive text messages.

1. Log into Skyward Family Access
2. Click on the Skylert Tab

- Fee Management
- Activities
- Graduation Requirements
- Conferences
- Academic History
- Report Card/Portfolio
- Skylert**
- Login History

3. Scroll to the bottom of the Skylert screen to the "Text Message Numbers" box. Add numbers to receive text messages and check the appropriate boxes for notifications.

Text Message Numbers	Emergency	Attendance	General
Phone 1: <input type="text"/> <input type="text"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Phone 2: <input type="text"/> <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Phone 3: <input type="text"/> <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Phone 4: <input type="text"/> <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

4. Click Save.